

**Online Tender Document " Purchase of TABLET" for M.P. Police
STATE CRIME RECORDS BUREAU, POLICE HEADQUARTER, M.P., BHOPAL**

No. PHQ /SCRB /STORE/ 1083/2025 Bhopal, Dated 24 /04/2025

“ONLINE TENDER NOTICE “

Online tender are invited by Assistant Inspector General of Police, SCRB , Police Head Quarter, Bhopal on behalf of DGP (MP) for the following on website [https:// mptenders.gov.in/nicgep/app](https://mptenders.gov.in/nicgep/app)

SN.	Name of Item(s)	Tender Fees (Rs.)	EMD Paid Online Through mptenders.gov.in
1	Purchase of TABLET	50,000/-	83,49,600/-

1. Cost of tender document (Tender Fee) is non-refundable and cannot be exempted in any condition & **must submit online through website** <https://mptenders.gov.in/nicgep/app>.
2. Tender document can be download from the website of MP Police (www.mppolice.gov.in)
3. Bids shall be submitted online only at MP Tenders website: <https://mptenders.gov.in/nicgep/app>

4. **Critical Date Sheet:**

Published Date	25/04/2025 Time 12:00
Bid Document Download Start Date	25/04/2025 Time 12:00
Pre bid meeting	05/05/2025 Time 12:00
Bid Submission Start Date	10/05/2025 Time 11:00
Bid Submission End Date	15/05/2025 Time 18:00
Bid Document Download End Date	15/05/2025 Time 18:00
Bid Opening Date	16/05/2025 Time 18:00

5. Intending Bidders are advised to visit this website regularly till closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment.
6. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated latter.


**AIG SCRB
PHQ, Bhopal
For: DGP (MP)**

Online Tender Document for M.P. Police

पुलिस मुख्यालय, मध्यप्रदेश, भोपाल

No. PHQ/SCRB/STORE//2025 Bhopal,

Dated 00/0/0000

“ऑनलाईन निविदा सूचना”

पुलिस मुख्यालय, भोपाल द्वारा नीचे दर्शित तालिका अनुसार ऑनलाईन निविदा आमंत्रित की जाती है-

S.No	Item	Qty	EMD Paid Online Through mptenders.gov.in	Tender Fees (Rs.)
1	Supply of Tablet	25664	8349600	50000

1 निविदा प्रपत्र ऑनलाईन वेबसाइट <https://mptenders.gov.in/nicgep/app> पर जमा किये जाएंगे।

2 निविदा शुल्क ऑनलाईन जमा करना अनिवार्य है।

3. मध्यप्रदेश पुलिस की वेबसाइट www.mppolice.gov.in से निविदा प्रपत्र एवं विस्तृत जानकारी डाउनलोड की जा सकती है।

4. समय सारणी:-

निविदा प्रकाशन की दिनांक

निविदा प्रपत्र डाउनलोड करने की प्रारंभ दिनांक

प्री-बिड मीटिंग दिनांक

निविदा जमा करने की प्रारंभ दिनांक

निविदा जमा करने की अंतिम दिनांक

निविदा खोलने की दिनांक

5. निविदाकर्तागण से अनुरोध है कि निविदा से संबंधित संशोधन, शुद्धिपत्र आदि वेबसाइट पर ही अपलोड किये जायेंगे अतः वेबसाइट पर अद्यतन रहें।

6 निविदा में दर्शाए दिनांक/समय पर निविदा खोली जावेगी, निविदा खोलने के उपरान्त तकनीकी निविदा में योग्य पाए गए निविदाकर्ताओं एवं वित्तीय निविदा की जानकारी वेबसाइट के माध्यम से बाद में सूचित की जावेगी।

सहायक पुलिस महानिरीक्षक

हेतु-पुलिस महानिदेशक

मध्यप्रदेश



Online Tender Document for M.P. Police
POLICE HEADQUARTER, M.P., BHOPAL

No. PHQ/SCRB/STORE/ /2025 Bhopal,

Dated 00/0/0000

"ONLINE TENDER NOTICE "

Online tender are invited by Police Head Quarter, Bhopal on website
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A.I.G. (SCRB)
For: Director General of Police

M.P.

Tablet Specification		
Sn	Technical Details	Description
1	Form Factor	Tablet
2	Display	
	Display Size min. (Inch)	10 or above
	Display Resolution pixels	Min 1920*1200 or higher
	Display type	TFT/IPS
	Type of Touch Screen	Capacitive touch or better
3	Processor	
	CPU type	OCTA-CORE
	Speed	2.0 Ghz or above
4	Memory	
	RAM	8 GB or above
	Storage	128 GB or above
	SD card support	1TB or above
	Face unlock feature	Yes
5	Operating system	Android 13 or above
6	Camera	
	Camera Rear MP	8MP Rear Camera with or Without Flash
	Front Camera MP	5MP or above
7	Speakers	Dual or better
8	Connectivity	
	Location Technologies	GPS
	Wi-Fi	Wi-Fi 6 Or better
	Bluetooth	Yes version 5.0 or Higher
	SIM	Minimum One
	Cellular	supported (2G ,3G ,4G & 5G)
	USB	USB type - C
9	For Writing	
	Stylus Pen	Yes
10	Battery	
	Capacity	7000 mAH or above
11	Mobile Device Management Feature	Yes

	Centralized control: the solution must provide centralized management and control over all tablets	Yes
	Remote lock, Wipe and Application control : the solution must support remote locking, wiping and controlling applications on the tablets	Yes
	Centralized Blocking : the system must support centralized blocking of specified websites or applications	Yes
	Location Tracking: The MDM solution must provide continuous GPS location tracking with real time data reporting to the platform.	Yes
	Location data must be synchronized at configurable intervals	Yes
	Geo Fencing: the solution must support geo-fencing capabilities and trigger alerts when the device enters or exits defined geographical zones	Yes
	GPS Control: GPS location tracking must remain enabled at all times and cannot be manually disabled by the user.	Yes
12	Accessories	
	Charging adaptor, Connecting cables, User Manual	Yes
	SD card	256 GB
13	Warranty	3 Years
14	Screen Guard	Yes
15	Protective cover	Covering Tablets properly For Safety, protection and handling
16	Back Housing	Metal
17	Certification	FCC/CB, CE, ROHS and BIS Registration
18	Damage Protection plan	Accidental & Liquid Damage protection plan for a minimum of 1 year

GENERAL TERMS AND CONDITIONS OF TENDER

- 1.1. The tenderer should sign the tender form copy, of the general terms and conditions at each page and at the end in token of the acceptance of all the terms and conditions of the tender. Non availability of above tender will be treated as invalid.
- 1.2. Tender form shall be obtained on website mptender.gov.in and mppolice.gov.in and used for each tender by depositing a tender fee paid online payment through mptenders.gov.in.

2 Eligibility Criteria:-

- 2.1 The prime bidder should be a firm registered in India having its office anywhere within the territory of India. Bidder should have branch in Madhya Pradesh GST certificate to be submit as proof.
Prime bidder must be an OEM(Original Equipment Manufacturer) or must be authorized by OEM to participate in bid.
- 2.2 The bidder/OEM/group company should have experience of supply of required/ Similar such as Tablet/All-in-one computer/ Desktop Computer/ Smart Phones items in the last 5 Years for 25% of bid quantity (minimum 6250 qty.) in single order.
- 2.3 Average Turn Over in last 3 financial years should not be less than Rs 19,00,00,000/-.
- 2.4 Firm Should not have been black-listed by any Gov./Semi Govt. organizations or PSU.
- 2.5 Tenderers shall submit GST Registration certificate of Head office and MP Branch office and PAN card along with the online tender. without which the tender may not be considered.
- 2.6 Tenderer shall have to furnish names and addresses of proprietor/ partner/Director etc and e-mail address of the firm/company/ proprietor.
- 2.7 Past Project Experience: Bidder should have executed project for supply and installation/commissioning of same or similar category products for single order of minimum 1875 lakhs for Tablet/Desktop Computer/Laptop/ All-in-one/ Smart Phones in any one of the last three (2021-22, 2022-23, 2023-24 and 2024-25) to any central/state /PSU. Copies of relevant purchase order and completion certificate to be submitted along-with the bid.
- 2.8 Only those Firms which are manufacturer (OEM) or first and genuine authorized distributor/ dealer/agent of the OEM are eligible to quote in the tender.
- 2.9 The authorized distributor/ dealer/ agents quoting on behalf of their foreign principal would be treated as Indian agent.
- 2.10 OEM should have their service center of minimum 50 districts of MP and can be Located online on OEM Website through Service Center Locator. If not, then OEM should give undertaking for establishing the service center in 50 District of Madhya Pradesh within 30 days of the award of contract.

- 2.11 OEM 24x7 Toll Free Helpdesk Numbers – OEM should have at least one 24x7 Toll Free Helpdesk numbers human interface (manned support, IVR Support at night shall not be accepted) operational in minimum 2 languages. Toll Free numbers should be indicated on OEM website.
- 2.12 The OEM must submit turnover certificate for the quoted product category business having average annual turnover 307 Cr. as per bid document (4th time of the bid estimated Value), (it should be clearly mentioned in CA certificate) during the last three financial years (FY 2021-22, FY 2022-23, FY2023-24).
- 2.13 The bidder should have a valid GST registration. The GST registration certificate should be in the name of the bidding entity itself, and returns should have been filed for the last 3 years before the bid inviting date. Copy of GST registration certificate GST (GST 9/9C) Annual return copies for the last 3 financial years i.e., FY 2021-22, FY2022-23, 2023-2024& 2024-25.
- 2.14 The Bidder should upload positive Turnover and Positive Net worth certificate signed from CA for the last 3 (Three) Financial Years 2021-22, 2022-23, 2023-2024& 2024-2025.
- 2.15 The Bidder should upload audited balance sheet and Income Tax return acknowledgement copy for the last 3 (Three). Financial Years 2021-22, 2022-23, 2023-2024& 2024-2025.
- 2.16 Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.
- 2.17 Bid reserved for Make in India products: Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India) The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor.

3. Conditions Governing The Contract:-

- 3.1 The quantities shown in the tender notice are approximate and can be increased / decreased as per requirement. The supplies shall be made according to the requirements of the department.
- 3.2 The Director General of Police reserves the power to relax or exempt any of the conditions of the tender for the reasons recorded for granting such exemption/relaxation.
- 3.3 Procurement will process as per GOP 151/22 and State purchase and procurement rule-2015 as amended 2022.
- 3.4 If tenderer is in a position to quote for supply of the entire quantity in accordance with the requirements stated in the attached Schedules to the Tender, all documents attached herewith should be duly filled in, signed and submitted online.
- 3.5 Purchaser reserve the right to split the bit between L-1 and L-2 firm ration will be decided by the department. Quantity shall be increase or decrease as per availability of budget and order will be release accordingly.
- 3.6 Part payment for the supplied material will be done as per the available budget allocation amount.

4. Purchaser's Discretion:-

4.1 The contract of supply can be repudiated at any time if the supplies are not made to the satisfaction of the Director General of Police, MP.

4.2 The Director General of Police, MP, Bhopal reserves the right to accept any tender, not necessarily the lowest tenders and reject any tender without assigning any reasons thereof. Orders can be placed for the whole or part of the quantity at the discretion of the Director General of Police, MP, Bhopal.

5. Earnest Money (EMD)

5.1. Exemption from depositing tender form fees and earnest money to MSME SSI units and Startup of the State of Madhya Pradesh per rule 14.1 of Store Purchase and Service procurement rule-2015 as amended 2022 is applicable. If firm is registered as MSME SSI units and Startup in Madhya Pradesh state as OEM of quoted product.

5.2 If such MSME/SSI unit quotes for such product which is not manufactured by registered firm will not be exempted from EMD submission.

5.3 Earnest money to be submitted online as per tender condition.

5.4 No adjustment of earnest money against pending bills amount will be allowed. The tenders received without earnest money or with less than prescribed earnest money will not be considered.

6. Bidder Statement

6.1 Tenderers should submit their performance statement in the enclosed proforma attached at Appendix-III of Tender Enquiry.

6.2 The decision on the assessment of the past performance of the bidder by the purchaser will be final. (To be modified/amended on case-to-case basis as per requirement).

7. Two Bid System

Tenderers are required to submit their offers in two bid system online as under :-

7.1 Technical Bid:- First Cover Should Contain the Scanned Copies of self attested document in Pdf Files as follows:-

7.1.1 Technical bid along with its specification leaflets, brochure, if any Composition of technical bid like

7.1.2 All the schedules duly signed on each page by the tenderer.

7.1.3 Proof for payment of Tender document Cost (Tender Fee)/ Earnest Money Deposit /EMD Exemption Certificates

7.1.4 Certificates like Registration certificate, GST NO, PAN No, etc, Forms- I to X

7.1.5 The Tenderer must submit Authorization certificate (in original) from OEM, as per Technical Specification attached herewith.

7.1.6 Tenderer should provide an Undertaking of authenticity of electronic equipment's supplies (in original) from OEM Certificate

7.1.7 Financial details like Proof of Annual Turnover, Net Profit.

7.1.8 Tender Acceptance Letter in lieu of signed copy of tender document/RFP and also Letter of authorization to submit bid, if bid is being submitted on behalf of company.

7.1.9 Technical specification compliance data sheet.

7.1.10 Any other relevant document which the firm wishes to submit.

7.2 Financial BID

Second Cover Should Contain The Following:-

7.2.1 Price, bid/Financial Bid to be submitted as per financial Bid Appendix-xii

7.2.2 Tenderer will attach copies of Govt Notification in support of all applicable Taxes/Duties quoted in the offer (in PDF format).

7.2.3 The tender should be filled in with ink. No tender filled in by pencil or otherwise shall be considered. No additions and alterations should be made in the tender. No over writing should be done. Corrections if any, should be done clearly and initialed.

7.2.4 The rate/unit must not under any circumstances be altered and the rates must be entered in words as well as in figures.

7.2.5 The tender will remain valid for one year from for the date of tender Conditional tender will not be entertained.

7.2.6 The tenderer shall be deemed to have carefully examined the condition/specifications etc. of the goods to be supplied. If he has any doubt to the meaning of any portion of these conditions, he shall before pre bid date and time refer to the AIG (SCRB) of Police MP, Bhopal M. P. at email id:- icstore.scrb-phq@mppolice.gov.in an get clarification.

7.2.7 Only the Technical Bid will be opened on the date indicated for Tender opening. Price bids of only those firms will be considered for opening whose offers are complete in all respect and fulfill the requirements as per specification. However, purchaser reserves the right to cancel, reject the tender without assigning any reminder.

8 Price Bids And Ranking Of Financial Bids:

8.1 The tender will be decided on the basis of total cost, (Inclusive of all taxes and any other costs) Appendix-xii

8.2 Successful bidder will have to mention the basic price and tax amount separately at the time of submission of the bill

8.3 In Case of any tax related dispute relating to GST the decision of GST Department will be final and binding, on the bidder.

8.4 Statutory variation in the rate of GST, taking place between the closing date of tender and the due date of original delivery shall be to the Buyer's account. For claiming any change in price due to such Statutory variation, the seller shall have to lodge claim before the Buyer providing documentary evidence of change in rate of GST taking place after the closing day of bid submission and original due date of delivery Buyer shall issue necessary amendment in the contract to enable generation of supplementary invoice or revised invoice as the case may be.

8.5 No increase in price on account of statutory increase in the rate of GST taking place during the period of delivery period extension with liquidated Damages shall be admissible. Nevertheless, the Buyer shall be entitled to the benefit of any decrease in price on account of reduction in GST taking place during extended delivery period.

8.6 Bidder may quote the item wise rate for one or more individual items in the tender L-1 will be decided for each of the individual items separately.

9. Correspondence Procedure & Clarifications:-

9.1 Any query/ Clarification/ Representation related to this Tender will be addressed to AIG (SCRB) at his e-mail address:- icstore.scrb-phq@mppolice.gov.in (To be modified/amended on case-to-case basis as per requirement)

9.2 Tenderers are requested to write full name and designation of authorized, signatory on all the correspondence to be made with the purchaser.

9.3 Firm should intimate any change in their Address/Telephone/Fax/e-mail immediately. The state of non-communication with firm at any stage will make the offer/ contract liable for rejection and cancellation respectively.

9.4 In case of any contradiction noticed in Tender Enquiry the same will be, communicated to AIG(SCRB) at his e-mail address- icstore.scrb-phq@mppolice.gov.in.

10. Performance Security: -

10.1 Completion of tender procedure, successful bidder will be issued purchase order

10.2 After the final decision of the tender, the earnest money of tenderers whose tenders have not been accepted, shall be refunded. The successful tenderer will have to submit 3% of the total cost of purchase order as performance guarantee in the form of Bank Guarantee valid for two month beyond required warranty period.

10.3 The period of warranty will start from the last date of supply of goods to destinations as per FOR list.

10.4 After receipt of Performance Security deposit Earnest Money will be returned.

10.5 If successful tenderer applied for extensions of supply period, validity of performance guarantee will have to be extended by such period. Failure of this will result in forfeiture of Performance Security.

10.6 The Performance Security Guarantee will be returned after 02 months beyond required warranty period after satisfaction of buyer deducting any dues, what so ever.

11- Dispatch Instructions And Documentation:-

The Tenderer shall intimate the purchaser, the mode of transport and probable date of delivery of consignment by e-mail within seven(07) working days in advance.

12- Packing & Marking: -

12.1 The successful tenderer shall arrange supplies of goods in the specific terms and conditions of the supplies to destinations, with Installation within 90 days of issue of supply order.

12.2 All goods/materials supplied shall be new and of best quality in every respect and as per the sample approved.

12.3 The tenderer shall be responsible for the proper packing of the goods so as to avoid damages under normal conditions of transport by sea, rail, road or air and for delivery of the material in good conditions to the consignee at destination. In the event of any loss, damage, breakage, leakage or any shortage tenderer shall be liable to make good of such loss and shortage found at the time of checking/inspection of the materials by the consignee, No extra cost on such account shall be admissible to him.

13-Pre-Delivery-Inspection :-

13.1 The Director General of Police, MP Bhopal or his duly authorized representative shall have reasonable time access to the suppliers premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of goods.

13.2 The tenderer shall invariably furnish complete address of the premises of his office, godown and workshop, together with full name and address of the person who is to be contacted, for the purpose where inspection can be held.

14- Delivery of Stores:

14.1 In case of goods other than those of the approved quality, make or size are supplied, they will be rejected and will have to be replaced within the period prescribed for the completion of the order by the supplier without extra cost. Any expenses or loss caused to suppliers as a result of rejection or replacement of supplies shall be entirely at the tenderer's cost. Any loss caused to the department or any expenses incurred by the department in this shall be recoverable from the tenderer.

14.2 The rejected articles must be removed by the tenderer from the FOR Destination within 15 days of the date of information of rejection. If tenderer does not remove rejected articles within 15 days of rejection, tenderer will be responsible for any loss, damage and shortage to such rejected articles. Further, a demurrage charge shall be calculated and counted similar to the penalty clauses, on the cumulative value of the goods rejected and on a period calculated from the date of the letter intimating the rejection of sub-standard goods supplied.

14.3 Failure of the supplier to collect the rejected goods within six months from the date of intimation thereof, would render such goods liable for forfeiture, and the department shall be free to dispose of such goods in the manner deemed fit by the Director General of Police, MP.

14.4 The supplier shall be required to bear all risks of loss, leakage or damage and shall deliver the goods in good condition to consignees at the destination mentioned in the purchase order.

14.5 The goods shall be delivered at the destination in perfect condition. The supplier if so desires, may insure the valuable goods against loss by theft, destruction or damage by fire, flood undue exposure to weather or otherwise. The expenditure thereon shall be borne by the supplier.

14.6 The Supplied item may be subjected laboratory test to ensure supplied item as per the earlier supplied. the expenses such test will borne the tenderer.

14.7 The supplier shall bear commission charges on remittances made in settlement of their claims.

14.8 Neither Railway Receipt will be accepted by VPP nor the Railway Receipt which is freight to pay will be accepted.

15. Penalty For Delay In Supply And Liquidated Damages (LD)

15.1 If the supplier firm requests for extension of supply period, the purchasing branch will examine it on merit basis and after obtaining approval from purchase acceptance officer, will issue a letter for extension of supply period accordingly. The extension of the delivery period can be done by the purchasing branch on the request of the firm for a maximum of 60 days with late fee deduction only once as per the requirement. If for any special reason the extension of supply period is to be done beyond 60 days, then it will be necessary to obtain the approval of the Director General of Police on the proposal along with justification.

15.2 After the expiry of the stipulated delivery period, which include extension period, if any, no item shall be accepted by the department under any circumstances.

15.3 No late fee will be deducted on the material supplied within the prescribed period. After this, late fee will be deducted at the rate of 0.50% percent per week from the value of the supplied material in the extended period. If the period is extended again after the approval of the Director General of Police, then late fee at the rate of 1% percent per week will be deducted from the value of the material supplied during that period. The quantum of late fee shall not exceed 10 percent of the total purchase price. Late fee collection procedure-Appendix-4 of GOP 151/22

15.4 If the tendered is unable to complete the supply or fails to comply with the terms and conditions of the tender within the specified or extended period, the D.G.P, MP shall be at liberty to arrange supply either through re-tender or otherwise. The Director General of Police may give 7 days' notice in writing to the approved supplier to make good the failure, neglect or contravention thereof. He may also use the earnest money / security deposit of the contractor to make good such a loss.

15.5 The supply period and penalty on purchase order of imported/ foreign goods will be imposed and decided based on the facts & circumstances and nature of the goods. The Director General of Police reserves the right to take the final decision.

15.6 As per GOP 151/22 penalty will be imposed on non-supplied goods.

16. Payment Terms:

16.1 Successful bidder will have to mention the basic price and tax amount separately at the time of submission of the bill

16.2 Payments would be made only after the receipt of all the items of each Installment as specified in the supply order. In cases where part supply has been made and the supply order has been cancelled because of non performance/supply, payment would be made for the supplied items(after deducting penalty of 5% of the value of the non-supplied items).

16.3 Payment of the bill will be order Only supply which as per the sample/specification and accepted by the committee.

16.4 Payment will be made subject to availability of budget.

16.5 Payment will be made in two parts as per the delivery, but only full delivery to a destination will be eligible for payment.

17. Guarantee/Warranty:

17.1 The successful tenderer shall execute an agreement on a non-judicial stamp of Rs. 100/- or of such value as may be prescribed by the law on the subject for contract deeds in the prescribed form, within 15 days from the date he is informed of the acceptance of his tender for the due performance of the contract. In case of failure of the execution of agreement within the specified period, the order shall be liable to be cancelled. The expenses on completion and stamping the agreement shall be borne by the supplier who shall furnish free of charge one copy of the agreement duly executed and stamped to Assistant General of Police on Behalf of Director General of Police M. P., the other copy should be without non judicial stamp.

17.2 onsite OEM warranty as mention in technical specification.

17.3 Any technical issue related to system should be attended within three working day of complaint and equipment should be ready for operation within maximum one week.

17.4 In case of material defects during the warranty period, it will be necessary to repair within a maximum of one week, otherwise performance guarantee will be deducted by charging of Rs. 50 per day including free period given for maintenance.

18.Option Clause:

18.1 Direct or indirect canvassing on the part of entrepreneur or their representatives will disqualify their tenders.

18.2 Tenderer shall not assign or sublet his contract or any part thereof to any other agency.

19. Fall Clause:-Fall clause will be applicable as under:-The price charged for the stores supplied under the contract by the contractor shall in no event exceed the lowest price at which the contractor sells the subject store or offer to sell store of identical description to any persons/ organization during the currency of this contract with applicable warranty clause.

20. Right To Rejection:

20.1 If the supplier firm fails to supply goods within stipulated delivery period, the purchase/supply order may be cancelled and the security deposit shall be forfeited by the department. In addition the supplier firm shall be blacklisted for a definite period to be decided by the department, during which no supply order would be given to the blacklisted firm by the police department.

20.2 Upon breach of any of the General Terms and Conditions of contract and breach of the agreement by the supplier it will be lawful for the department to forfeit the Earnest money/ Security Deposit in whole or part, or impose such penalty as deemed fit and recover the same from the Security Deposit or from any other payment to be made to the supplier or in any other manner as the deemed fit by the department, but without prejudice to right of the department to recover any further sum of money as damages from the supplier.

21. Risk Purchase clause:

In the event of failure of the supplier to deliver or dispatch the stores or provide the required services within the stipulated date/ period of the supply order/ Purchas order, or in the event of breach of any of the terms and conditions of the supply order, the purchaser will have the right to purchase the subject store from elsewhere at the risk and cost of the defaulting supplier after giving a notice to the defaulting supplier. The cost as per Risk Purchase exercise may be recovered from the bill pending with the supplier even against any other supplies outside this contract or even from the pending bills with any other Police Units of Madhya Pradesh.

22. Force Majeure Clause :-

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed or becomes impossible or unlawful by reason of any war, hostility, acts of public enmity, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (here in after referred to "events") provided, notice of the happening of any such event is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non- performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may at its option terminate the contract provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the contractor at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the contractor at the time of such termination or such portion thereof as the purchaser may deem fit excepting such materials, bought out components and stores as the contractor may with the concurrence of the purchaser elect to retain.

23. Termination Of Contract:

Time shall be the essence of the contract. The Purchaser shall have the right to terminate this Contract without any notice in part or in full in any of the following circumstances:-

23.1 The delivery of the material is delayed for causes not attributable to Force Majeure after the scheduled date of delivery.

23.2 The Seller is declared bankrupt or becomes insolvent.

23.3 In case Performance Security is not furnished within 15 days from the date of issuing of Purchase order

23.4 If supplied stores does not pass the desired specification during inspection.

24. Law Governing The Contract:

In case of any dispute, the arbitration shall rest with the D.G.P. or any authority nominated by him. The decision of the Director General of Police shall be binding upon the tenderer.



25. Effective Date Of Contract:

The time allowed for carrying out the supply will start from the day of issue of written supply orders (Purchase Order) for supply of store in accordance with the schedule indicated in the tender documents.

26. Instructions For Online Bid Submission:

Details guidelines regarding submission of e-tender is enclosed at appendix-xv

APPENDICES (To be filled & submitted by tenderer)

Appendix-(i)	= Tender Form
Appendix-(ii)	=Technical Specification Compliance
Appendix- (iii)	= Bidder Statement
Appendix-(iv)	=Declaration
Appendix-(v)	=Undertaking of Registration Numbers
Appendix- (vi)	= Tender Form (Authority Letter from OEM)
Appendix- (vii)	= Tender Form (Commitment Letter for support from OEM)
Appendix- (viii)	=Malicious Code Certificate
Appendix- (ix)	=Tender Form (Tender Acceptance Letter)
Appendix- (x)	=Tender Form (Price Bid Undertaking)
Appendix- (xi)	=Tender Form (BGPerformance)
Appendix-(xii)	=Tender Form (BOQ)
Appendix-(xiii)	=FOR List
Appendix-(xiv)	=Check List
Appendix-(xv)	=Instruction for online bid submission

STATE CRIME RECORD BUREAU, PHQ, BHOPAL

TENDER FORM

No. PHQ/SCRB/STORE/0000

Dated 00/00/2025

Tender applied for Supply of Tablet for Madhya Pradesh Police

1. Name & full address of the Firm submitting the Tender:
2. Name/Names of Director
3. Name of contact personnel
4. Name of local contact personnel (If any)
5. Phone Number/Fax No. _____
6. E-Mail address: _____
7. Tender fee deposited vide Challan/DD/BDNO _____ Dtd _____
8. GST No _____
9. Earnest money Paid Online Through _____ Yes/No
10. Agreed to abide by terms and conditions laid down for NIT No. PHQ/SCRB/STORE/0000 Dated 00/00/2025
11. Signed on each page as a token of acceptance of terms & condition laid down for NIT No. PHQ/SCRB/STORE/0000 Dated 00/00/2025

Note: Enclose Appendix (i) to Appendix- (xiv) duly filled with Sign & Seal

Date

Place

Signature of Proprietor/ Manager
/Representative of firm

Appendix -II

Technical Specification Compliance
(On the Letterhead of the OEM & Firm)
(To be enclosed with Technical bid)
Statement of Technical Specification Compliance
Tablet

Specification of Tablet With Pen stylus			Compliance In Value	Weather Compliance (Yes/No)
Sn	Technical Details	Description		
1	Form Factor	Tablet		
2	Display			
	Display Size min. (Inch)	10 or above		
	Display Resolution pixels	Min 1920*1200 or higher		
	Display type	TFT/IPS		
	Type of Touch Screen	Capacative touch or better		
3	Processor			
	CPU type	OCTA-CORE		
	Speed	2.0 Ghz or above		
4	Memory			
	RAM	8 GB or above		
	Storage	128 GB or above		
	SD card support	1TB or above		
	Face unlock feature	Yes		
5	Operating system	Android 13 or above		
6	Camera			

	Camera Rear MP	8MP Rear Camera with or Without Flash		
	Front Camera MP	5MP or above		
7	Speakers	Dual or better		
8	Connectivity			
	Location Technologies	GPS		
	Wi-Fi	Wi-Fi 6 Or better		
	Bluetooth	Yes version 5.0 or Higher		
	SIM	Minimum One		
	Celluler	supported (2G, 3G, 4G & 5G)		
	USB	USB type - C		
9	For Writing			
	Stylus Pen	Yes		
10	Battery			
	Capacity	7000 mAH or above		
11	Mobile Device Management Feature	Yes		
	Centralized control: the solution must provide centralized management and control over all tablets	Yes		
	Remote lock, Wipe and Application control : the solution must support remote locking, wiping and controlling applications on the tablets	Yes		
	Centralized Blocking : the system must support centralized blocking of specified websites or applications	Yes		
	Location Tracking: The MDM solution must provide continuous GPS location tracking with real time data reporting to the platform.	Yes		
	Location data must be synchronized at configurable intervals	Yes		
	Geo Fencing: the solution must support geo-fencing capabilities and trigger alerts when the device enters or exits defined geographical zones	Yes		
	GPS Control: GPS location tracking must remain enabled at all times and cannot be manually disabled by the user.	Yes		
12	Accessories			
	Charging adaptor, Connecting cables, User Manual	Yes		
	SD card	256 GB		
13	Warranty	3 Years		

14	Screen Guard	Yes		
15	Protective cover	Covering Tablets properly For Safety, protection and handling		
16	Back Housing	Metal		
17	Certification	FCC/CB, CE, ROHS and BIS Registration		
18	Damage Protection plan	Accidental & Liquid Damage protection plan for a minimum of 1 year		

Appendix-III

BIDDER STATEMENT STATUS FORM (To be enclosed with Technical bid)

S.No.	Particulars	Bidder statement (s)	Supporting document enclosed	Page No.
1	Name of Tendering Firm			
2	Date of Establishment of Firm			
3	Attested certificate of Registration with Registration number of Firm. Corporation/Society etc.			
4	GST Registration Number of Firm details of registration and MSME/SSI			
5	Turnover of Company (I) 2023-24 (II) 2022-23 (III) 2021-22 (IV) 2020-21			
6	Copy of purchase order in favour of the tendering firm with respect of supply of proposed items from 1 April 2021 till Tender Published Date from any Govt./PSU should be enclosed			
7	Declaration by Firm acceptance of Tender terms, (Form-IV)			
8	Under Taking for deducting TDS etc. (Form-V)			
9	EMD UTR No./Reference No. And amount			

10	Firm Should not have been black-listed by any Gov./Semi Govt. organizations or PSU.			
----	---	--	--	--

Signature of Bidder

Appendix -IV

Following Declaration duly filled in must be enclosed with the "Technical Bid" as given below :-

::DECLARATION OF ACCEPTANCE OF TENDER TERMS &CONDITIONS ::

I, (Name of M.D./ Proprietor of firm) son of Sri of M/s
 (Name of firm and full Address) have read all the Terms and
 Conditions of the tender given above. These are acceptable to me. Earnest Money Paid Online of Rs. /-
 (In words)

I, (Name of M.D./ Proprietor of firm) son of Sri of M/s
 (Name of firm and full Address) **certify** that we are
 registered and experienced firm for this work and trading since (Date). We also certify that we are
 not black listed by any state or central Govt./University/Bank/Corporation/Autonomous institute etc.
 Each page of tender documents is duly signed with seal by us. We undertake to adhere the ethical
 commitment as required in this tender mandated by the law.

Place:

Date:

Signature

Name :




& Seal of the Tenderer (Supplier)

Appendix -V

(On the Letterhead of the Participant bidder firm/ Company)

UNDERTAKING OF REGISTRATION NUMBER

I S/o Shri , Resident of
Being Director / Proprietor / Parter of M/S.....GST Registration No. is
..... Income Tax PAN No. is and Hereby give consent to the office of
Assistant Inspector General of Police (SCRB) Police Head Quarters Bhopal, Madhya Pradesh to deduct
from our Bills whatever Amount is payable by us on account of the necessary Tax dues .

Place:

Date:

Signature

Name :

Post :

Seal :



Signature of Bidder

Appendix -VI

TENDER FORM
(On the Letterhead of the OEM)
(To be submitted in Envelop / Part - A, must be duly sealed, signed and uploaded)

AUTHORITY LETTER FROM ORIGINAL EQUIPMENT MANUFACTURER

Date

To,
Assistant Inspector General of Police (SCRB),
Police Headquarters, Bhopal, MP

Ref.: Tender No.
Dear Sir,

I/We[manufacturer] hereby certify that M/s..... [tenderer] is an authorized..... [relationship] of..... [manufacturer] and they are authorized to represent[manufacturer in submitting their bid for..... product & services] and conclude the contract with you.

I/We am/are the Original Equipment Manufacturer in respect of the products listed below.

Sr. No.	Product Name	Remarks
1.		
2.		
3.		



We certify that the Equipment/Furniture provided by us are not end of life products and the maintenance support for the proposed products will be provided till the warranty period.

We..... [Manufacturer] are confident of M/s [tenderer's] ability to represent us and provide full support till the AMC/CAMC period.

We[manufacturer] have authorized..... to quote for this tender.

Signature of Authorized Person

Name

Designation

Seal

Date:

Place:

Appendix -VII

TENDER FORM

(On the Letterhead of the OEM)

(To be submitted in Envelop / Part - A, must be duly sealed, signed and uploaded)
COMMITMENT LETTER FOR SUPPORT FROM ORIGINAL EQUIPMENT MANUFACTURER

Date :

To,
Assistant Inspector General of Police (SCRB),
Police Headquarters, Bhopal, MP

Dear Sir,

We here by commit & confirm that I/we will provide onsite, free of cost service, maintenance and technical support, will keep sufficient stock of spare parts along with spare during Warranty period defined in tender document. I / We will provide onsite support through local office/support center/arrangement in Madhya Pradesh and keep it operational till the duration of warranty. The address & contact number of the local office/support center/arrangement is as mentioned below:

Signature of Authorized Person

Name

Designation

Seal

Date:

Place:

Appendix-VIII

TENDER FORM

(On the Letterhead of the OEM)

**(To be submitted in Envelop / Part - A, must be duly sealed, signed and uploaded)
Malicious Code Certificate**

This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to:-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

Signature of Authorized Person

Name

Designation

Date

Place

Handwritten signature



Appendix-IX

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Date:

To,
Assistant Inspector General of Police (SCRB)
Police Headquarters, Bhopal, MP

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: PHQ/SCRB/STORE/0000 Dated 00/00/2025
Name of Tender / Work:- Supply of Tablet for Madhya Pradesh Police

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: www.mptenders.gov.in as per your advertisement, given in the above-mentioned website(s).

2.1/We hereby certify that we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4 I/ We hereby unconditionally accept the tender conditions of above mentioned tender documents)/corrigendum(s) in its totality/entirety.

5. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department Public sector undertaking.

6. I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect /untrue or found violated, then your department organization shall without giving any notice or reason therefore or summarily reject the bid of terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Appendix -X

PRICE BID UNDERTAKING

From: (Full name and address of the Bidder)

To,

Dear Sir/Madam,

1. I submit the Price Bid for _____ and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes except Service Tax.

Yours Faithfully,

 //



Signature of authorized Representative

enforce
pai

Appendix-Xi

BANK GUARANTEE PROFORMA FOR FURNISHING PERFORMANCE SECURITY

In consideration for the President of India (hereinafter called "the Government") having agreed to exempt.(hereinafter called "the said Contractor(s)" from the demand, under the terms and conditions of an Agreement dated.....made between.....and... of Performance Security for the due fulfillment of the said Contractor(s) of the terms and conditions contained in the said Agreement, on production of Bank Guarantee for Rupees... (Rupees..... (indicated the name of the Bank) at the request of...contractor(s) do hereby undertake today to the Government an amount not exceeding Rupees..... against any loss or damage caused to or suffered would be caused to or suffered by the Government by reason of any breach of the said Contractor(s) of any of the terms or conditions contained in the said Agreement. 2. We...do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s)'s failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rupees.....

3. We undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any Court or Tribunal relating thereto liability under this present being absolute and unequivocal. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be



enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till.....that the terms and conditions of the said Agreement e- have been fully and properly carried out by the said Contractor(s) and accordingly discharges this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the... guarantee thereafter.

5. We,... further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. Notwithstanding anything contained herein above our liability under the guarantee is restricted to Rs. and shall remain in force until Unless a claim or suit under this guarantee is filled with us on or before ALL OUR RIGHTS UNDER THE GUARANTEE SHALL BE FORFEITED and the Bank shall be relieved and discharged from all liabilities therein.

7. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/supplier(s).

8. Welastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Government in writing.

Dated the.. of2025
for..... (indicate the name of Bank)
Signature.....
Name of the Officer.... (in Block Capitals)
Designation and Code No.....
Name of the Bank and Branch.....



Appendix-Xii

Proforma for Financial Bid (BOQ)

Name of the Bidder/
Bidding Firm /
Company :

PRICE SCHEDULE
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE with tax in Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT WITH TAX	TOTAL AMOUNT In Words
1	2	4	5	13	53	55
1	Tablet					
1.01	Tablet	25664	Nos		0.000	INR Zero Only
Total in Figures					0.000	INR Zero Only

Quoted Rate in Words	INR Zero Only
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Appendix-Xiii

F.O.R. List

S. no	Name Of Items	Total	Branch
1	Tablet	25664	STATE CRIME RECORD BUREAU, PHQ, BHOPAL

Check List

(To be submitted with first page in Technical Bid Compulsory)

Name of Firm:

Name of Item:

S .No.	Description	Details	Page No.
1	e-mail address		
2	Firm's Registration & Certificate date		
3	EMD		
4	Tender Fee		
5	Acceptance of all term & Condition of the Tender		
6	Tender Form		
7	Technical Bid		
8	Financial Status Form		
9	PAN Number		
10	Authorization/OEM Cert. of the item		
11	Supplies in last 3 year (Mention the name of the office and quantity of the item)		
12	Technical Spec. Compliance Sheet		
13	whether sample		

	submitted		
14	Whether certificates is lieu of sample submitted		

Appendix- xv

INSTRUCTION FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the MP TENDERS Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the MP TENDERS Portal, prepare their bids in accordance with the requirements and submitting their bids online on the MP TENDERS Portal.

More information useful for submitting online bids on the MP TENDERS Portal may be obtained at:
<https://mptenders.gov.in/nicgep/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://mptenders.gov.in/nicgep/app>) by clicking on the link "Online bidder Enrollment" on the MP TENDERS Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the MP TENDERS Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhra etc.), with their profile.

nd



- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the MP TENDERS Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the MP TENDERS Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the MP TENDERS Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee/ EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to MP TENDERS Portal in general may be directed to the 24x7 MP TENDERS Portal Helpdesk.
